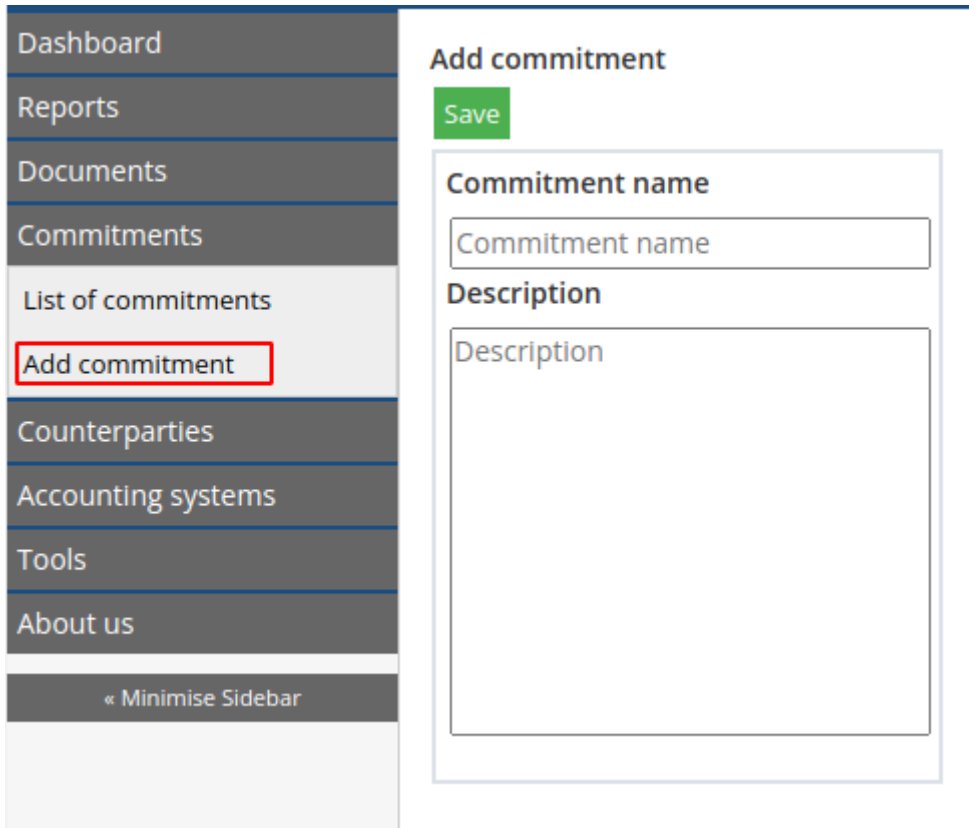


Commitments

- [Adding a commitment](#)
- [Edit the commitment](#)

Adding a commitment

To add a liability, go to the "**Commitments**" menu item and click "**Add commitment**".



The screenshot shows a web application interface. On the left is a sidebar with a list of menu items: Dashboard, Reports, Documents, Commitments, List of commitments, Add commitment (highlighted with a red border), Counterparties, Accounting systems, Tools, and About us. At the bottom of the sidebar is a button labeled « Minimise Sidebar. The main content area on the right is titled 'Add commitment' and contains a green 'Save' button. Below the button are two input fields: 'Commitment name' and 'Description'.

Dashboard	<h3>Add commitment</h3> <div>Save</div> <div><div>Commitment name</div><div>Commitment name</div><div>Description</div><div>Description</div></div>
Reports	
Documents	
Commitments	
List of commitments	
Add commitment	
Counterparties	
Accounting systems	
Tools	
About us	
« Minimise Sidebar	

After completing the form, click the "**Save**" button.

Edit the commitment

To view a list of all obligations, go to the **"Commitments"** menu and click **"List of commitments"**.

By clicking on the commitment, a form will open with information about the commitment, as well as the possibility of changing the data.

Commitment XXXXXXXXXX VAT Number: XXXXXXXXXX

[Save](#) [List of commitments](#) [Delete](#)

Commitment name

Usługi księgowe

Description

Usługi księgowe całego segmentu firmy.

Start date

01.10.2020

End date

dd.mm.rrrr

☒ Indefinite period

The fields are inactive due to a signed contract - the values are taken from the contract Agreement

[Go to agreement](#)

n/a | UMOWA O PROWADZENIE I ▼

General information **Invoices**

2020-10-01 - 2021-11-04		Netto	Brutto
Count of commitment	1	Costs incurred	3300.00 zł. 4059.00 zł.
Active commitments	1	Avg per invoice	253.85 zł. 312.23 zł.
Count of counterparts	1	Avg per month	235.71 zł. 289.93 zł.
Count of invoices	13	To end	2828.57 zł. 3479.14 zł.

Actual statistics from invoices

Month	Value (PLN)
2020-10	150
2020-11	150
2020-12	150
2021-01	150
2021-02	300
2021-03	300
2021-04	300
2021-05	300
2021-06	300
2021-07	300
2021-08	300
2021-09	300
2021-10	300
2021-11	300

After completing the form, click the **"Save"** button