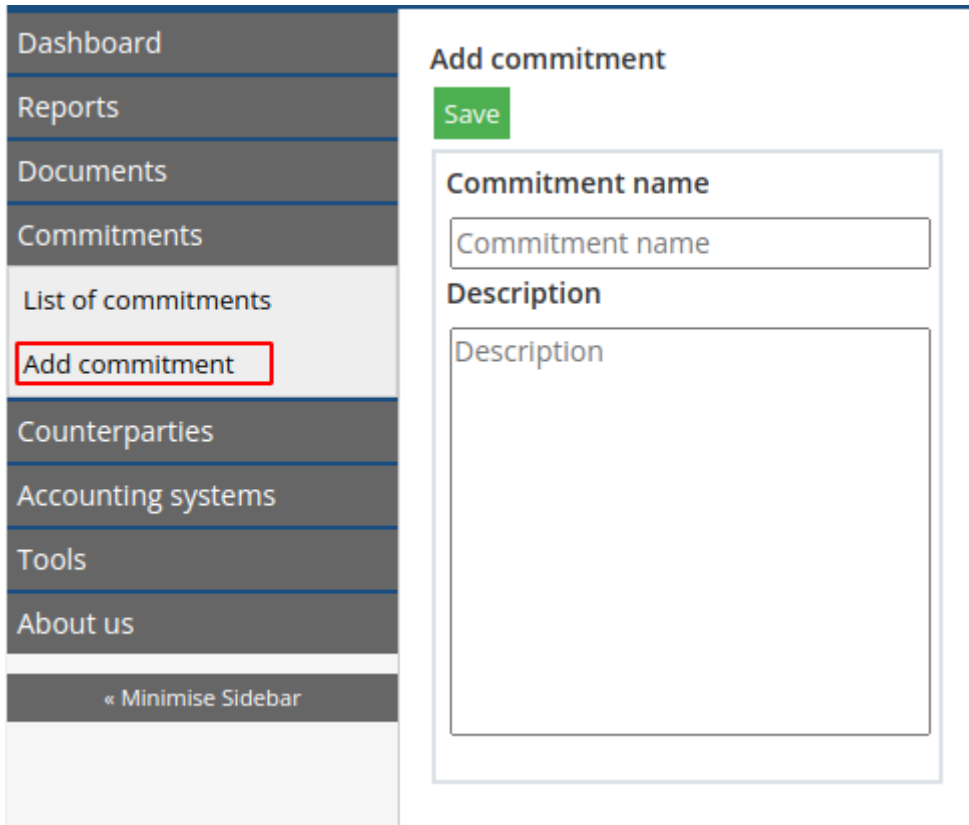


Commitments

- [Adding a commitment](#)
- [Edit the commitment](#)

Adding a commitment

To add a liability, go to the "**Commitments**" menu item and click "**Add commitment**".



The screenshot shows a web application interface. On the left is a sidebar with a menu. The menu items are: Dashboard, Reports, Documents, Commitments, List of commitments, Add commitment (highlighted with a red rectangle), Counterparties, Accounting systems, Tools, and About us. At the bottom of the sidebar is a button labeled « Minimise Sidebar. The main content area on the right is titled 'Add commitment'. Below the title is a green 'Save' button. There are two input fields: 'Commitment name' and 'Description'.

Dashboard	Add commitment Save Commitment name <input type="text"/> Description <input type="text"/>
Reports	
Documents	
Commitments	
List of commitments	
Add commitment	
Counterparties	
Accounting systems	
Tools	
About us	
« Minimise Sidebar	

After completing the form, click the "**Save**" button.

Edit the commitment

To view a list of all obligations, go to the **"Commitments"** menu and click **"List of commitments"**.

By clicking on the commitment, a form will open with information about the commitment, as well as the possibility of changing the data.

Commitment [redacted] VAT Number: [redacted]

[Save](#) [List of commitments](#) [Delete](#)

Commitment name

Usługi księgowe

Description

Usługi księgowe całego segmentu firmy.

Start date

01.10.2020

End date

dd.mm.rrrr

☒ Indefinite period

The fields are inactive due to a signed contract - the values are taken from the contract Agreement

[Go to agreement](#)

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General information **Invoices**

2020-10-01 - 2021-11-04	
Count of commitment	1
Active commitments	1
Count of counterparts	1
Count of invoices	13

	Netto	Brutto
Costs incurred	3300.00 zł.	4059.00 zł.
Avg per invoice	253.85 zł.	312.23 zł.
Avg per month	235.71 zł.	289.93 zł.
To end	2828.57 zł.	3479.14 zł.

Actual statistics from invoices

Month	Value (PLN)
2020-10	150
2020-11	150
2020-12	150
2021-01	150
2021-02	300
2021-03	300
2021-04	300
2021-05	300
2021-06	300
2021-07	300
2021-08	300
2021-09	300
2021-10	300
2021-11	300

After completing the form, click the **"Save"** button