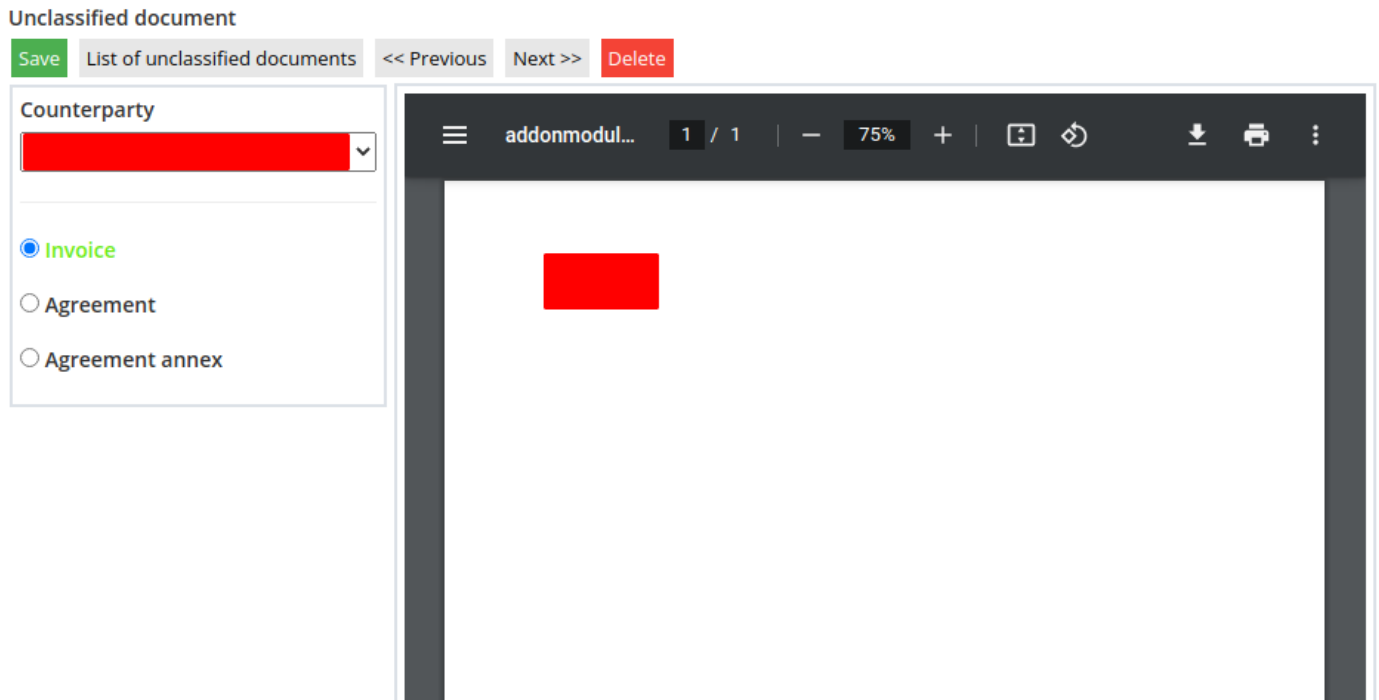


Classification of PDF files

Go to the "**Documents**" menu item and click "**List of unclassified**".

Go to the viewing mode by clicking the "**Classify**" button. You can use the **Next** and **Previous** buttons to move from file to file.



In order to classify a document, select the counterparty and the type of document. Then click the "**Save**" button.

Document types

There are currently 3 types of documents:

1. [invoice](#)
2. [agreement](#)
3. [annex](#) (used to correct / overwrite contract parameters)

Revision #2

Created 6 November 2021 08:10:06 by Ruslan

Updated 9 November 2021 04:20:13 by Piotr Esse