

# Home companies

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Company name	<input type="text" value="PL-PUQ sp. z o.o."/>	
	<input checked="" type="checkbox"/> Default	
Country	<input type="text" value="PL - Poland"/>	
Your Tax ID/VAT Number	<input type="text" value="PL5252834345"/>	
Tax name	<input type="text" value="PL-VAT"/>	
Tax rate	<input type="text" value="23.000"/> % <small>Supports up to 3 decimals</small>	
Numbering	<input checked="" type="checkbox"/> Proforma invoice numbering <b>Proforma invoice numbering format</b> <input type="text" value="PL-VAT-PRO-{NUMBER}"/> <small>Available Tags: {YEAR} {MONTH} {DAY} {NUMBER}</small>	
	<input checked="" type="checkbox"/> Invoice numbering <b>Invoice numbering format</b> <input type="text" value="PL-VAT-FA-{NUMBER}"/> <small>Available Tags: {YEAR} {MONTH} {DAY} {NUMBER}</small>	
	<b>Next proforma invoice number</b> <input type="text" value="7"/>	<b>Proforma invoice auto reset numbering</b> <input type="text" value="Annually"/>
	<b>Next invoice number</b> <input type="text" value="1"/>	<b>Invoice auto reset numbering</b> <input type="text" value="Annually"/>
Pay to text	<p>PL-PUQ sp. z o.o. PL-VAT: 5252834345 PL-VAT-UE: PL5252834345 Adres: ul. Szczęsna 26, 02-454 Warszawa</p> <p><small>This text is displayed on the invoice as the Pay To details</small></p>	

On the "**Home Companies**" page, you have the option to add home companies that will be involved in your document management with clients. Please note that at least one home company must be configured.

The following options are available for configuration:

1. **Company Name:** Enter the name of the company.
2. **Default:** One of the home companies must be designated as the default. It will be assigned to clients who do not match any tax rules.
3. **Country:** Select the country where the company is registered.
4. **Your Tax ID/VAT Number:** Enter the tax identification or VAT number if applicable.
5. **Tax Name:** Specify the tax name in the native language of the company.
6. **Tax Rate:** Set the applicable tax rate for this company.
7. **Numbering:** Configure the numbering format for invoices and proformas. You can use tags such as {YEAR}, {MONTH}, {DAY}, and {NUMBER}. Additionally, you can enable auto-reset of numbering on an annual or monthly basis.
8. **Pay to Text:** Enter the text that will be displayed on the invoice as the payment recipient.

These configuration options allow you to define and customize the home companies that will be involved in your invoicing process.

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