

Check and manage Admin Sessions

PUQcloud Panel

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Overview

The **Admin Sessions** section in **PUQcloud Panel** allows system administrators to monitor all admin activities and requests executed through both **web** and **API interfaces**. Each session is logged automatically, showing the **admin user, IP address, accessed URL, and method type**.

This monitoring tool helps maintain transparency, detect unusual activity, and ensure security compliance within your PUQcloud environment.

Just like the Task Queue, these operations run **in the background**, ensuring **no performance impact** on the system while recording all admin actions.

Navigation Path

Dashboard → Monitoring → Admin Sessions

Key Features

Feature	Description
Complete Admin Logs	Tracks all admin operations across the web panel and API requests.
Background Tracking	Logs are recorded automatically without slowing down system performance.
Filter by Date Range	Focus on specific time periods for auditing or troubleshooting.
Auto Refresh Control	Choose how often session logs update automatically.

Feature	Description
Search and Sorting	Quickly find specific admins, URLs, or IP addresses.
“Hide Me” Option	Exclude your own sessions from the view for cleaner analysis.

Using the Admin Sessions Page

1. Access the Page

Go to

Dashboard → Monitoring → Admin Sessions

You will see a list of session entries, each containing:

- **Date and Time**
- **Admin Name and Email**
- **IP Address**
- **Request Type (WEB/API, GET/POST)**
- **Accessed URL**

The screenshot displays the PUQcloud Admin Sessions page. The interface includes a top navigation bar with the PUQcloud logo and a user profile icon. A left sidebar menu lists various sections: Dashboard, Clients, Finance, Products, Monitoring (with sub-items like Task queue, Admin Sessions, Client Sessions, Activity Log, Module Log, and Notification History), SETTINGS (Staff, Automation, Email & Notifications, General, Add-ons), and CUSTOMIZATION (Admin Template). The main content area is titled 'Admin Sessions' and features a breadcrumb trail: / Dashboard / Admin Sessions. A filter field is set to '27-10-2025 12:00 - 29-10-2025 12:00' with a 'Hide Me' checkbox. Below the filter, a table displays session entries. The table has columns for Date, Admin, and URL. Each entry includes a timestamp, the admin's name and email, and the accessed URL with request type indicators (API, GET, WEB).

Date	Admin	URL
2025-10-28 12:48:47 77.87.125.4	puq puq demo-admin@puqcloud.com	API GET https://demo.puqcloud.com/admin/api/admin_session_logs
2025-10-28 12:48:47 77.87.125.4	puq puq demo-admin@puqcloud.com	API GET https://demo.puqcloud.com/admin/api/my_account/bell_notification
2025-10-28 12:48:46 77.87.125.4	puq puq demo-admin@puqcloud.com	WEB GET https://demo.puqcloud.com/admin/admin_session_logs
2025-10-28 12:48:45 77.87.125.4	puq puq demo-admin@puqcloud.com	API GET https://demo.puqcloud.com/admin/api/my_account/bell_notification
2025-10-28 12:48:31 77.87.125.4	puq puq demo-admin@puqcloud.com	API GET https://demo.puqcloud.com/admin/api/my_account/bell_notification
2025-10-28 12:47:31 77.87.125.4	puq puq demo-admin@puqcloud.com	API GET https://demo.puqcloud.com/admin/api/my_account/bell_notification
2025-10-28 12:46:31 77.87.125.4	puq puq demo-admin@puqcloud.com	API GET https://demo.puqcloud.com/admin/api/my_account/bell_notification

2. Filtering Sessions

Use the **Filter** field to select a time range.

Click inside the date field to open the calendar, choose a start and end date, and confirm with **Apply**.

This helps narrow the view to a specific investigation period.

The screenshot shows the 'Admin Sessions' dashboard. At the top, there's a navigation bar with 'Admin Sessions', a home icon, and a breadcrumb 'Dashboard / Admin Sessions'. On the right, there are controls for 'Off', a refresh interval of '5 seconds', and a '0%' progress indicator. A 'FILTER' section contains a date range input '27-10-2025 12:00 - 29-10-2025 12:00' and a 'Hide Me' checkbox. A calendar widget is open, showing the dates from Oct 27 to Oct 29, 2025, with the 29th selected. Below the calendar, a table of session logs is visible with the following columns: Date, Admin, IP Address, URL, Type, and Method. The table contains three rows of data.

Date	Admin	IP Address	URL	Type	Method
2025-10-28 12:48:31 77.87.125.4	puq puq demo-admin@puqcloud.com	77.87.125.4	https://demo.puqcloud.com/admin/api/my_account/bell_notification	API	GET
2025-10-28 12:47:31 77.87.125.4	puq puq demo-admin@puqcloud.com	77.87.125.4	https://demo.puqcloud.com/admin/api/my_account/bell_notification	API	GET
2025-10-28 12:46:31 77.87.125.4	puq puq demo-admin@puqcloud.com	77.87.125.4	https://demo.puqcloud.com/admin/api/my_account/bell_notification	API	GET

Columns Explained

Column	Description
Date	Timestamp of when the admin made a request.
Admin	Name and email of the administrator.
IP Address	Logged IP address from which the request was made.
URL	Full path of the accessed page or API endpoint.
Type (WEB/API)	Indicates the source of the request.
Method (GET/POST)	Shows the HTTP method used.

Status Labels

Label	Meaning
API	Request came through the system API.
WEB	Request made through the web interface.
GET	Data was fetched from the system.

Label	Meaning
POST	Data was sent or modified.

Queue Controls

Control	Description
Auto Refresh Interval	Located in the top right. You can set refresh time (e.g., every 5 seconds).
Off/On Switch	Enables or disables automatic refreshing.
Search Box	Filter results by keyword (admin name, URL, IP).

Example Use Case

An administrator wants to verify recent API requests:

By opening **Monitoring** → **Admin Sessions**, they can view every endpoint accessed, including timestamps, IP addresses, and request types.

Example entry:

```
2025-10-28 12:48:47 | puq puq | demo-admin@puqcloud.com  
API GET → https://demo.puqcloud.com/admin/api/admin_session_logs  
IP: 77.87.125.4
```

Tips

- Enable short auto-refresh intervals (2-5 seconds) for real-time monitoring.
- Use the **Hide Me** checkbox to exclude your own requests while observing other admins.
- Combine **date filtering** with **keyword search** for precise audits.
- API and web sessions are logged in one unified view for maximum traceability.

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