

# General: General Settings

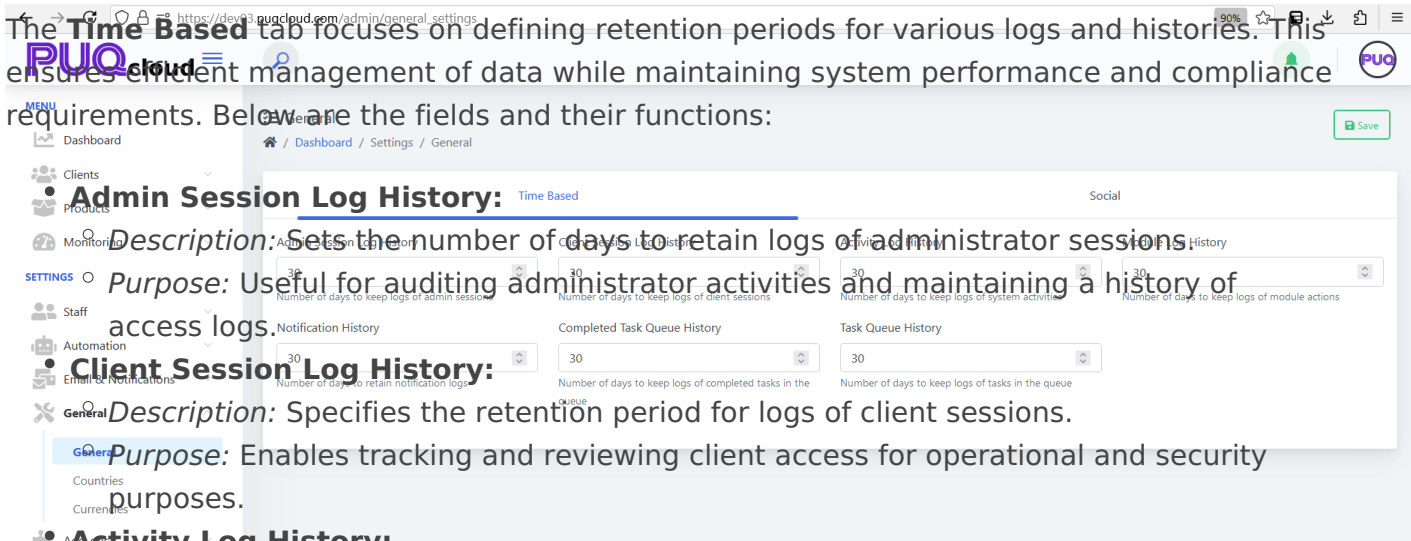
## PUQcloud Panel

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The "General" section of the PUQ Cloud Panel, found under **Settings > General**, provides essential configurations for the system's operation. This section is divided into two main tabs: **Time Based** and **Social**. Each tab offers specific fields and settings tailored for managing system logs and social media integration.

## Time Based Tab

The **Time Based** tab focuses on defining retention periods for various logs and histories. This ensures efficient management of data while maintaining system performance and compliance requirements. Below are the fields and their functions:



Setting	Description	Purpose
<b>Admin Session Log History:</b>	Sets the number of days to retain logs of administrator sessions.	Useful for auditing administrator activities and maintaining a history of access logs.
<b>Client Session Log History:</b>	Specifies the retention period for logs of client sessions.	Enables tracking and reviewing client access for operational and security purposes.
<b>Activity Log History:</b>	Determines how long system activity logs are stored.	Helps monitor system-wide events and troubleshoot issues effectively.
<b>Module Log History:</b>	Defines the retention duration for logs related to module actions.	Essential for reviewing module performance and debugging.
<b>Notification History:</b>	Configures the number of days to keep logs of notifications sent by the system.	Ensures accountability and helps resolve notification-related issues.
<b>Task Queue History:</b>	Specifies how long task queue logs should be retained.	

- *Purpose:* Provides insights into task executions and supports debugging.
- **Completed Task Queue History:**
  - *Description:* Sets the retention period for completed tasks in the queue.
  - *Purpose:* Helps maintain an overview of successfully executed tasks.

# Social Tab

The **Social** tab enables the integration of social media and communication platforms, allowing users to link their profiles and maintain a consistent online presence. Below are the fields available in this tab:

Dashboard

General

Dashboard / Settings / General

Time Based

Social

Facebook

Enter the profile or page URL.

YouTube

Provide the username or profile link for Instagram.

Instagram

Enter your Facebook profile or page URL

LinkedIn

Enter your YouTube channel URL

Twitter

Add the Twitter handle or URL.

YouTube

Include the channel URL for YouTube.

Instagram

Enter your Instagram username or URL

LinkedIn

Enter the company page URL for LinkedIn. (Individual profiles are not supported.)

Twitter

Requires a named company page - does not support individuals. Enter your company page URL

GitHub

Provide the GitHub username or profile link.

Viber

Enter the phone number registered for WhatsApp including country prefix

WhatsApp

Specify the registered phone number for WhatsApp, including the country code.

Telegram

Input the Telegram username or phone number.

Flickr

Enter the Viber username or phone number.

Discord

Provide the invite URL for Discord servers or groups.

Reddit

Add the profile or community URL for Reddit.

Flickr

Include the profile link for Flickr.

Skype

Specify the Skype username.

Slack

Enter the Slack workspace ID.

BitBucket

Add the username or URL for BitBucket.

Gitter

Provide the Gitter chat room or profile URL.

Vimeo

Include the profile URL for Vimeo.

# Conclusion

The "General" section is pivotal for configuring the system's operational and social settings. With its comprehensive fields in **Time Based** and **Social** tabs, administrators can maintain optimal log retention policies and integrate social platforms seamlessly. This ensures streamlined operations and enhanced connectivity with clients and stakeholders.